Notes Tab

1. To view Grant Project notes, click the **Notes** tab.
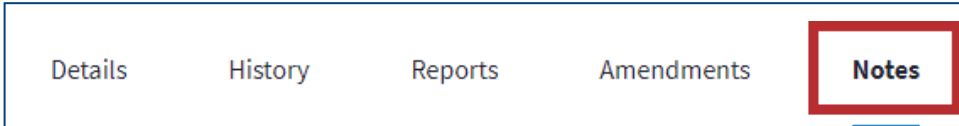
Details	History	Reports	Amendments	**Notes**

Figure 1: Grant Details screen with Notes tab

2. The **Notes** tab opens. Features within this tab are currently unavailable. A "Coming Soon" message appears in the middle of the tab.
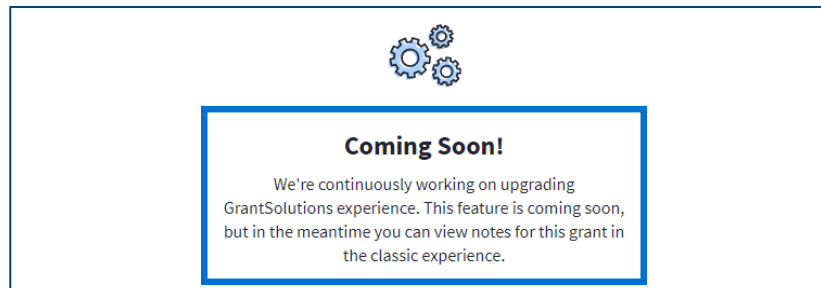
Coming Soon!

We're continuously working on upgrading GrantSolutions experience. This feature is coming soon, but in the meantime you can view notes for this grant in the classic experience.

Figure 2: Notes tab with Coming Soon message

3. To access grant notes, click the **View Grant Notes** button below the "Coming Soon" message.

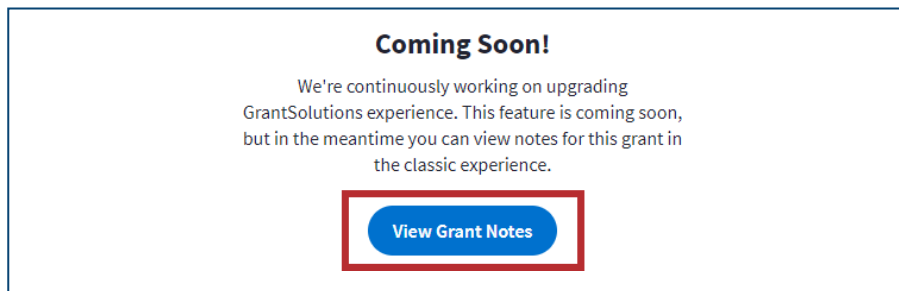**Coming Soon!**

We're continuously working on upgrading GrantSolutions experience. This feature is coming soon, but in the meantime you can view notes for this grant in the classic experience.

View Grant Notes

Figure 3: Notes tab with View Grant Notes button

4. Users are routed to the *Grant Notes* screen in the GrantSolutions GMM.

Grant Notes

Grant Number
Grantee Name
Project Start Date   10/01/2015
Project End Date   09/30/2017

Grant Note Create Date   From ___ To ___
Grant Note Type   --All--
Grant Note Category   --All--
Author   --All--
Subject
Hide Automatic Notes   ☑

Add   Search

Total 0 notes
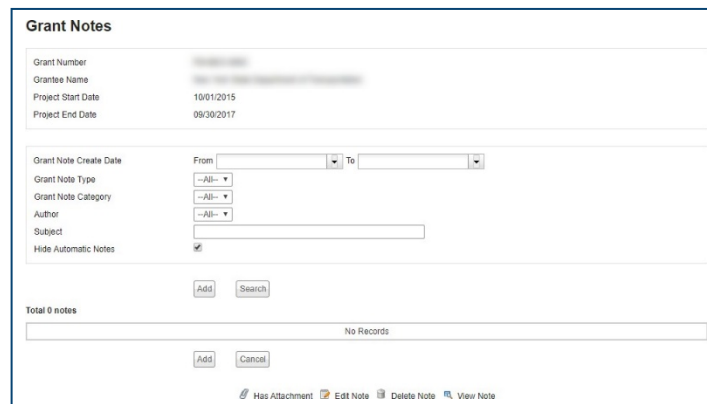
No Records

Add   Cancel

Has Attachment   Edit Note   Delete Note   View Note

Figure 4: GrantSolutions GMM Grant Notes screen