

## Notes Tab

1. To view Grant Project notes, click the **Notes** tab.

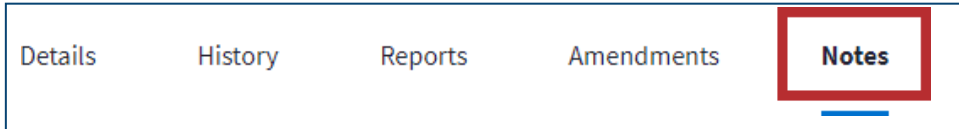


Figure 1: Grant Details screen with Notes tab

2. The **Notes** tab opens. Features within this tab are currently unavailable. A “Coming Soon” message appears in the middle of the tab.

Note: For some Non-Discretionary only users, the Reports tab will display a “Coming Soon” message. No other actions are available, so the users will not see an option to return to the Classic view.

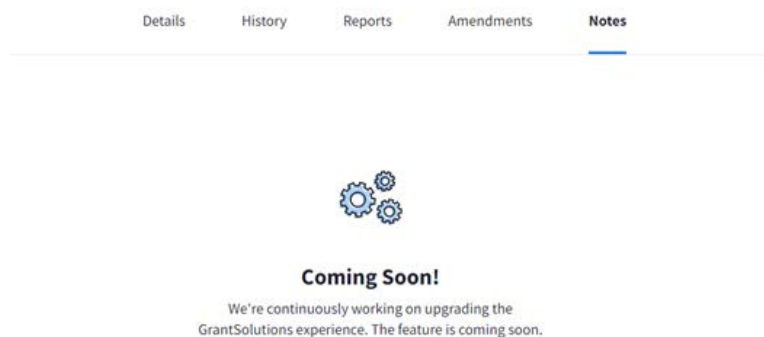


Figure 2: Notes tab with Coming Soon message

3. If you have the ability to access grant notes, you may click the **View Grant Notes** button below the “Coming Soon” message.

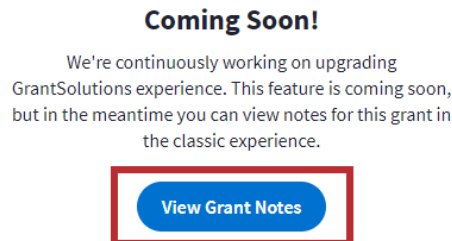


Figure 3: Notes tab with View Grant Notes button

4. Users are routed to the *Grant Notes* screen in the GrantSolutions GMM.

### Grant Notes

Grant Number	[REDACTED]
Grantee Name	[REDACTED]
Project Start Date	10/01/2015
Project End Date	09/30/2017

Grant Note Create Date	From [ ] To [ ]
Grant Note Type	--All--
Grant Note Category	--All--
Author	--All--
Subject	[ ]
Hide Automatic Notes	<input checked="" type="checkbox"/>

[Add] [Search]

Total 0 notes

[Add] [Cancel]

No Records

[Add] [Cancel]

[Has Attachment](#) [Edit Note](#) [Delete Note](#) [View Note](#)